

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: June 15, 2005

Division: Growth Management

Bulk Item: Yes X No     

Department: Marine Projects

Staff Contact Person: George Garrett

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**AGENDA ITEM WORDING:** Approval to issue a P. O. for the Stock Island Marine Projects office for a 36-month lease agreement at \$206.05 per month for a Xerox DC430 copier under State of Florida Contract #60034003-01.

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**ITEM BACKGROUND:** This copier will replace the existing copier Xerox Model #5818 Serial No.N8N-079351 at the Marine Projects office whose 36-month lease has expired.

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**PREVIOUS RELEVANT BOCC ACTION:** None

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**CONTRACT/AGREEMENT CHANGES:** N/A

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**STAFF RECOMMENDATIONS:** Approval.

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**TOTAL COST:** \$7,417.80

**BUDGETED:** Yes X No     

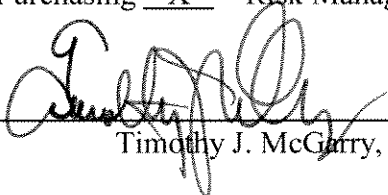
**COST TO COUNTY:** \$7,417.80

**SOURCE OF FUNDS:** 001-62500

**REVENUE PRODUCING:** Yes      No X **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty X OMB/Purchasing X Risk Management     

**DIVISION DIRECTOR APPROVAL:**

  
\_\_\_\_\_  
Timothy J. McGarry, AICP

**DOCUMENTATION:** Included X Not Required     

**DISPOSITION:**                                     

**AGENDA ITEM #**

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

**CONTRACT SUMMARY**

Contract with: Xerox Contract #             
 Effective Date: 07/01/05  
 Expiration Date: 07/01/08

**Contract Purpose/Description:**

Request to issue a P.O. for the Stock Island Marine Resources Office for a 36-month lease agreement at \$206.05 per month for a Xerox DC430 Copier under State of Florida Contract #60034003-01

Contract Manager: George Garrett 2507 Marine Resources Stop 11  
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on June 15, 2005 Agenda Deadline:           

**CONTRACT COSTS**

Total Dollar Value of Contract: \$ 7,417.80 Current Year Portion: \$ 618.15  
 Budgeted? Yes ☒ No ☐ Account Codes: 001-62500-530-440-  
 Grant: \$            - - - - -  
 County Match: \$            - - - - -

**ADDITIONAL COSTS**

Estimated Ongoing Costs: \$       /yr For:             
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

**CONTRACT REVIEW**

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>5-26-05</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Pamela Glynn</u>	<u>5-26-05</u>
Risk Management	<u>5-24-05</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slomick</u>	<u>5-24-05</u>
O.M.B./Purchasing	<u>5-25-05</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Deborah S. Barker</u>	<u>5-25-05</u>
County Attorney	<u>5/23/05</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>John H.</u>	<u>5/23/05</u>

Comments: Missing agenda summary form

RECEIVED  
MAY 20 2005  
PURCHASING

THE DOCUMENT COMPANY  
XEROX

PAMELA J. KUNZ  
Sales Agent

May 17, 2005  
Monroe County Marine Project  
Kim McGee



Xerox  
Authorized  
Sales Agent

Budde's Office Supply  
Bert Budde - Agent Owner  
3216 Flagler Ave.  
Key West FL 33040  
Ph. (305) 296-6201  
Fax (305) 296-3849

State of Florida Contract 60034003-01

**Proposed Equipment: Xerox DC430 Copier/Printer /Fax**  
30 prints per minute in B/W      11x17  
Automatic Document Feeder      Electronic Collation  
[www.xerox.com](http://www.xerox.com)

**36 Month Fair Market Lease:      \$206.05 per month**

This includes supplies and Maintenance also included is 7,500 copies per month  
B/W 7,501 will be billed at 0.0130 per copy. (staples and paper) is not included).

**MUST BE ON PO:**

- State Of Florida Contract 600340-03-01
- DC430/Copier/Printer/Fax
- DCFAXPAC
- Trade Serial Number N8N079351
- 7,500 copies per month Overage billed at 0.0130
- Supplies and Maintenance included
- Training and consulting
- 36 Month Fair Market Lease \$206.05 per month

**Total Satisfaction Guarantee:**

If you are not satisfied with your new Xerox equipment, at your request we will replace it with the same model or one with similar capabilities at no charge to you. This guarantee applies to equipment maintained continuously by Xerox Corporation for 3 years from installation or term of lease.

Pamela J Kunz  
Xerox Sales Representative

A large, stylized handwritten signature of Pamela J. Kunz, written in dark ink, overlapping the printed name and title.